



PAYSERV
PAYROLL SOLUTIONS

iSolved[®]

**New
Release**

Our NEW iSolved release goes live February 14!

The following new features and development items are included in the iSolved release. This summary is intended to provide you with a basic overview of the changes that will be available on February 14.

HCM Updates

- Employee Open Enrollment – Enhance employee experience
- Payroll Run Date Reminders

Time Updates

- Targeting Hours with Labor to Apply Overtime First
- Lock Down Verification Option After Time Card is Locked
- Non-Worked Hours Gap Hour Allocation Rule Condition



HCM Updates

Employee Open Enrollment – Enhance employee experience

Enhancements to the look and feel of the open enrollment module will enhance the employee experience when going through the process. Some of the key enhancements include:

Updated cost analysis page

Cost Analysis

Display all benefit plan cost details

Hide all benefit plan cost details

Plan	EE Only	EE+SP	EE+CH	FAM
Medical HMO	\$12,000	\$20,000	\$27,000	N/A
Medical PPO	\$12,000	\$24,000	\$30,000	\$4,000

Medical

Monthly deduction amounts are displayed below

Plan	EE Only	EE+SP	EE+CH	FAM
Medical HMO	\$12,000	\$20,000	\$27,000	N/A
Medical PPO	\$12,000	\$24,000	\$30,000	\$4,000

Dental

Vision

Health Savings Account

FSA Medical

FSA Transportation

Basic Life & AD&D

Voluntary EE Life

Enrollment Progress: Incomplete
Days Left to Enroll: 33

Messages can display on all pages of enrollment

Welcome

Welcome to Open Enrollment 2020
Your enrollment is open from January 1, 2020 through February 29, 2020.

Welcome to Enrollment

Dear Mr. Smith, we are excited to have you enrolled in our health and welfare plans. Please review the information below and select your preferred options. If you have any questions, please contact your HR representative.

Documents

- Open Enrollment 2020 Summary (PDF)
- EI Handbook (PDF)

Forms

- Tobacco Use Affidavit
- EI Handbook
- Dependent Verification Form

Links

- Company Website

Messages are displayed in an improved, user-friendly format

The screenshot shows the 'Benefit Enrollment' page. On the left, there's a 'Show My Cost' sidebar with a table of costs. The main area is titled 'Medical' and has three options: 'Medical HDHP', 'Medical HMO', and 'Coverage Waiver'. On the right, there's an 'Enrollment Progress' section showing 'Incomplete' and 'Days Left to Enroll: 33'. Below that, there are links for 'View Medical HDHP Details', 'View Medical HMO Details', and 'View EE Message Cover Waiver Details'. At the bottom right, there's a 'Documents' section with a link for 'Medical Summary PDF'.

Payroll Run Date Reminders

A new option is available to send an email to remind your organization’s payroll processors that a payroll is scheduled and the payroll updates are due.

You can identify those within your company who should receive a Payroll Run Date Reminder. Those selected will receive an email the day before the payroll is due and another email on the day the payroll is due. These emails are designed to help remind processors to get their payroll data together and process their payroll to meet ACH deadlines and output delivery schedules.



Time Updates

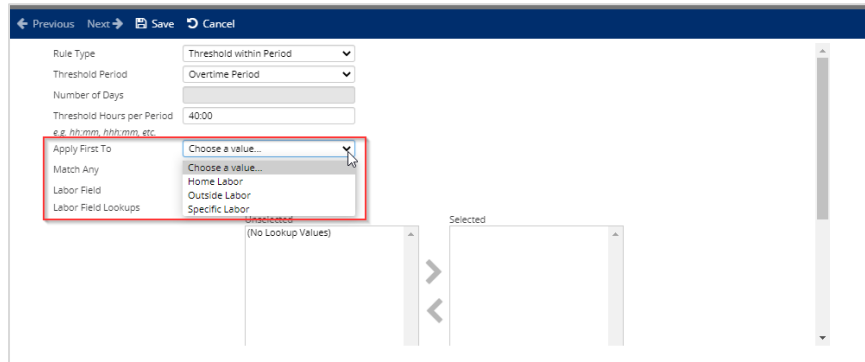
Targeting Hours with Labor to Apply Overtime First

One of the new features is designed to allow you to assign threshold earnings (overtime) to hours in a targeted labor before you apply overtime to the last hour records in the period.

The screenshot shows the 'Labor Report' for Henry McCarty. The top navigation bar includes 'Modification Unavailable', 'Assign Roles', 'Request New COT', 'Time Card Report', 'Schedule', 'Previous Check', and 'Next Detail'. The main area is a grid with columns for dates (Sun 9/12, Mon 9/13, Tue 9/14, Wed 9/15, Thu 9/16, Fri 9/17, Sat 9/18) and rows for time periods from 12:00 AM to 11:00 PM. Blue bars represent labor hours. A summary row at the bottom shows totals for each day and overall totals.

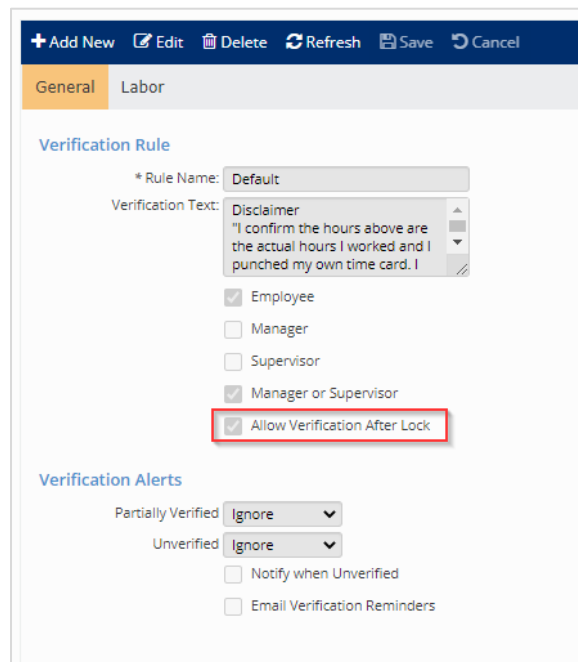
Category	Sun 9/12	Mon 9/13	Tue 9/14	Wed 9/15	Thu 9/16	Fri 9/17	Sat 9/18	Day	Week	Pay Period
12:00 AM										
1:00 AM										
2:00 AM										
3:00 AM										
4:00 AM										
5:00 AM										
6:00 AM										
7:00 AM										
8:00 AM										
9:00 AM										
10:00 AM										
11:00 AM										
12:00 PM										
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9:00 PM										
10:00 PM										
11:00 PM										
Summary		8.00	8.00	8.00	8.00	8.00	12.00		48.00	
Regular		7.00	8.00	7.00	8.00	8.00	8.00		46.00	
Overtime		1.00	0.00	1.00	0.00	0.00	4.00		2.00	
Summary		8.00	8.00	8.00	8.00	8.00	12.00		50.00	
Department		8.00	8.00	8.00	8.00	8.00	12.00		50.00	
100		8.00	8.00	8.00	8.00	8.00	12.00		50.00	
200		7.00	8.00	8.00	8.00	8.00	12.00		44.00	
4										

For example, if an employee worked 42 hours within a week in their home department and three additional hours that week in another department, they could receive overtime pay from the other department first before receiving overtime pay from their home department.



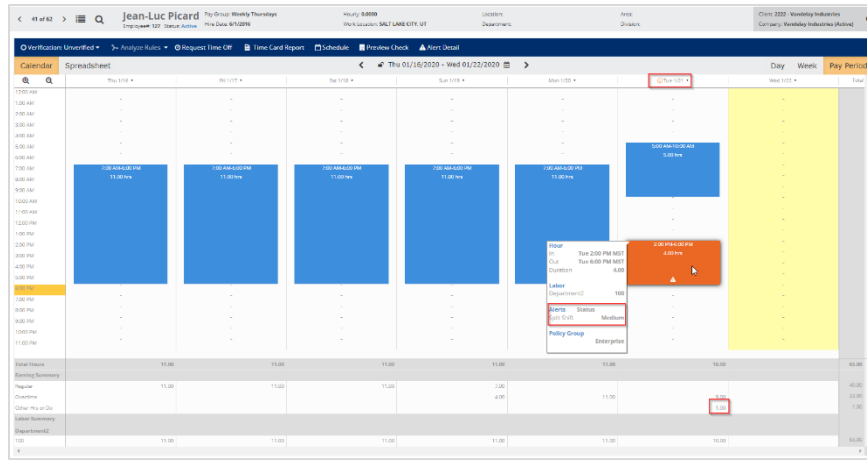
Lock Down Verification Option After Time Card is Locked

Another enhancement is the ability to prevent time cards from being verified after they are locked. Simply uncheck the box marked “Allow verification after lock” and your cards will no longer be able to be changed. By default, the option is set to allow the verification.



Non-Worked Hours Gap Hour Allocation Rule Condition

If you have employees working split shifts, a new rule condition will be useful. A split shift is interrupted by non-paid and non-working time periods, which are longer than meal periods but need to remain within the same workday. For example, if a restaurant employee works the brunch shift from 10:00 a.m. until 1:30 p.m. and returns for the dinner shift at 4:00 p.m., this would be considered a split shift.



The new rule condition targets greater-than hour records when the gap from a previous record is higher than the setting, but less-than if the gap is less than what is set. In order to set up the rule, create a custom alert titled “split shift” and enable it in alert rules. You can then create an hours allocation rule to apply an alert with the condition of “non-worked hours gap” and create an hours allocation to apply an adjustment when the record contains the split shift alert.

Rule Name	Rule Action	Condition
Split Shift	Apply	Apply Split Shift to hours and retain original alerts
Split Shift Penalty	Apply Earning Other Hrs or Do	to 01:00 hour(s) and \$0.00 dollars for each occurrence on Sunday, Monday, Tuesday, Wednesday, Thursday, Friday, Saturday

Condition Type dropdown menu:

- Choose a value...
- Days in Date Range
- Days of Week
- Hour contains Alerts
- Hour contains No Alerts
- Hour Exceeds Workday Spread
- Hour is a break
- Hour is a Holiday
- Hour is a meal
- Hour is NOT a Holiday
- Hour Matches Absence Policies
- Hour Matches Earnings
- Hour Matches Pence
- Hour Matches Holidays
- Hour Matches Labor Field
- Hour Matches Other Rules
- Hour Matches Shift
- Hour Matches Sources
- Hours Per Day Less Than Minimum
- Non-Worked Hours Gap
- Number of Days

Configuration dialog for Non-Worked Hours Gap:

Hours Greater Than:

But Less Than:

Consider Gap Crossing Day Start

